Applications for Lichfield and Tamworth Chamber of Commerce Charity of the Year 2022/2024

* Please see Terms and Conditions for more information on application process and deadlines

Completed applications should be sent as a PDF along with any supporting evidence or information.

**Contact & Charity Information**

|  |  |
| --- | --- |
| Charity Name |  |
|  |  |
| Contact Name & Job Title |  |
|  |  |
| Contact’s Email Address |  |
|  |  |
| Contact’s Telephone Number |  |

|  |  |
| --- | --- |
| Charity Address |  |

|  |  |
| --- | --- |
| Charity Registration Number |  |

|  |  |
| --- | --- |
| Number of employees at your charity |  |

|  |  |
| --- | --- |
| Is your charity a regional or national charity? |  |

|  |
| --- |
| Please give a brief description of your charity including aims, charitable activities and your beneficiaries: (250 words max) |
|  |

**Charity Information**

|  |
| --- |
| If chosen as the Lichfield and Tamworth Chamber of Commerce Charity of the Year, how would you look to maximise this partnership for both fundraising and awareness? (250 words max) |
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| --- |
| Please detail any historical support your charity provides to the wider Lichfield and Tamworth and/or Greater Birmingham business/ general community? (250 words max) |
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| --- |
| Please provide a statement from a current/past service user (250 words max) |
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| --- |
| Please list any ambassadors of your charity. |
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|  |  |
| --- | --- |
| Would your charity be able to promote the support of the Lichfield and Tamworth Chamber via your online publications and/or social media channels? |  |
|  |  |
| Will the contact on this form be the key contact throughout? |  |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you supplied any supporting information / documentation as part of your application?  (If yes, please list below) | YES |  | NO |  |

|  |
| --- |
| Supporting Documentation |
|  |

**Declaration**

Failure to fully complete this form, provide inaccurate or misleading information could result in your application being unsuccessful.

By signing the below, you agree that to the best of your knowledge all information contained within this application form is a true and accurate assessment of your charity activity and organisational information.

|  |  |
| --- | --- |
| **NAME (PRINT)** | **DATE** |
|  |  |
| **SIGNATURE** | |
|  | |

Please return completed application forms to [C.Brewerton@birmingham-chamber.com](mailto:C.Brewerton@birmingham-chamber.com) by 5pm on Friday 4th March 2022.

**Lichfield and Tamworth Chamber of Commerce Charity Selection Process**

**Terms and Conditions 2022**

Lichfield and Tamworth Chamber of Commerce encourage charities across the district and beyond to nominate themselves to be considered for the position as chosen charity for a period of 2 years from April 2022 until March 2024.

A charity is defined as an organisation which is registered as a Community Interest Company or Charitable Organisation in the UK.

The application process will involve organisations submitting an application of no more than 1000 words detailing -

* The work the organisation does to support the community of Lichfield and Tamworth
* The work the organisation undertakes to support the wider Greater Birmingham area
* Highlight any current links/campaigns/history of engagement with the business community in Lichfield and Tamworth

The deadline for applications to be sent to [c.brewerton@birmingham-chamber.com](mailto:c.brewerton@birmingham-chamber.com) is Friday 4th March 2022.

The Lichfield and Tamworth Chamber President, Jason Challoner, and Vice President’s, Fiona Rouse and Julie Poppleton will decide three nominations to be shortlisted from the applications sent, the shortlisted charities will then be notified on Thursday 10th March.

The shortlist will be announced on Wednesday 16th March through Chamber comms channels.

The three shortlisted organisations will be invited to a lunch event on Monday 4th April 2022 where they will be given a 5-minute slot to present the reasons why they should be chosen by the delegates present at the event.

Each delegate will have one vote and the shortlisted charities will not be eligible to vote.

The vote will be anonymous with the winner announced once all votes are counted during the event.

The winner will also be publicised through Chamber channels on Wednesday 6th April.

The winning charity will then be invited to sit on the Lichfield and Tamworth Chamber Executive Committee for the length of the chosen charity partnership with best endeavours made to promote the cause of that charity through the two-year period.

The winning charity must be a member of the Lichfield and Tamworth Chamber (£500+VAT per annum) from Monday 11th April.