

Cannock Chase Chamber of Commerce

ANNUAL GENERAL MEETING

to take place on **Tuesday 24 February 2026**

NOTICE OF AGM

Notice is hereby given that the **2026 Annual General Meeting of the Cannock Chase Chamber of Commerce** will be held on **Tuesday 24 February 2026**, at **Chasetown FC**, for the following purposes:

- To receive the minutes of the previous Annual General Meeting
 - To receive the President's report on the past year's activities
 - To confirm the continuation of the President
 - To consider applications and, where required, elect members to the Divisional Council (Executive Committee)
 - Any Other Business
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Divisional Council – Current Position

In accordance with the Chamber's Constitution, Divisional Council members serve a **two-year term of office**. The current composition of the Divisional Council is set out below.

President

- **David Mitchell**
The Marketing People – Marketing

David Mitchell will continue in the role of President for a further year and will apply to extend.

Vice President

- **Chris Wheeler**
Auditel (UK) Limited – Energy / Environmental

Chris Wheeler has completed his current two-year term and is required to **reapply** should he wish to continue in the role.

Divisional Council Members (Full Voting Members)

The following members have completed their two-year term and are required to **reapply** should they wish to continue:

- **Gill Durkin** – Performance Through People (Training / Skills)
- **Pam Evans** – McArthurGlen (Retail)
- **Emily Kenny** – Enoch Evans (Legal)

The following members have **one year remaining** of their current term and are **not required to reapply** at this AGM:

- **Ben Bradley** – Cosmik Carrot (Web)
 - **Neil Betts** – Go True North (Business Support)
 - **Matt Small** – T150 Energy (Utilities)
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Co-opted Divisional Council Members

The following individuals currently serve as **co-opted members** of the Divisional Council:

- **David Jackson** – McArthurGlen Outlet Centre Cannock
- **Lynn Pritchatt** – Mel Evans Foundation

Co-opted members may be invited to apply to become full voting members, subject to the provisions of the Constitution.

Divisional Council Capacity

In accordance with the Constitution, the Divisional Council may comprise **up to fourteen (14) voting members in total**, including the President and Vice Presidents.

Based on the current composition of the Divisional Council, and **subject to the re-election of existing members whose terms have concluded**, there is potential capacity for **up to six (6) additional elected Divisional Council members**.

The final number of vacancies will be confirmed following the close of re-applications from existing Divisional Council members.

In addition, the Divisional Council may co-opt:

- **Up to four additional voting members**, and
 - **Any number of non-voting co-opted members**, where appropriate.
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Applications to the Divisional Council (Executive Committee)

Applications are invited from **Cannock Chase Chamber members** wishing to become more involved in the work of the Chamber by serving on the Divisional Council.

If applications exceed the number of available positions, a **ballot of Cannock Chase Chamber members** will be held in line with the Constitution, with results confirmed at, or following, the AGM.

Leadership Succession (Advisory)

While not a constitutional requirement, the Chamber's **established practice** strongly encourages applicants for senior leadership roles (Vice President and President) to have prior experience serving on the Divisional Council.

The Vice President role is commonly used as a development route towards the Presidency, supporting continuity, succession planning, and effective representation of the division.

Application Requirements

New Applicants

New applicants are required to submit:

- A completed nomination form
 - A seconder from within the Cannock Chase Chamber membership
 - A personal profile of up to **200 words**
 - A headshot photograph (for AGM and Chamber use)
 - The individual must be a current member of the Cannock Chase Chamber of Commerce
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Existing Divisional Council Members

Current Divisional Council members whose term is concluding **do not need to submit a 200-word profile** at this stage.

To continue in post, existing members are only required to submit:

- A completed nomination form, clearly indicating **“extend my term”**
- A seconder from within the Cannock Chase Chamber membership

Should the number of applications exceed available positions and a ballot be required, candidates involved will then be asked to provide a personal profile for circulation to members in advance of voting.

Submission Deadline

All applications and confirmations must be received by:

12.00pm on Tuesday 10 February 2026

(two weeks prior to the AGM)

Applications should be submitted to: The Website Application Portal on the event page for the AGM.

Or sent directly to -

Richard Brooks

Divisional Lead – Cannock Chase Chamber of Commerce

Email: r.brooks@birmingham-chamber.com

By order of the President

David Mitchell

President

Cannock Chase Chamber of Commerce