

**Burton & District Chamber of Commerce**

**ANNUAL GENERAL MEETING**

**to take place on the 16th May 2023**

**Notice is hereby given that the 2023 Annual General Meeting of the Burton & District Chamber of Commerce will be held on 16th May 2023 for the following purposes:**

1. To receive the president’s report on the last year’s activities
2. To elect 1x President, 3x Vice-Presidents, and up to 7 Executive Committee members.
3. AOB

All applications must be received by the 21st April 2023.

By order of the President

**‘Shaun Gray’**

Burton & District Chamber of Commerce President

Tuesday 24th January 2023

**Dear Burton & District Chamber of Commerce Member,**

The Burton & District Chamber of Commerce are pleased to announce there are 11 vacancies for election to the Executive Committee. There are currently 13 executive committee members filling a maximum of 14, three of which have one year currently left in tenure so will not need to re-apply.

In line with the Chamber Constitution, nomination/applications must be made in writing on the form below and returned via email to Richard Brooks, Head of Burton & District Division at [r.brooks@birmingham-chamber.com](mailto:r.brooks@birmingham-chamber.com) by 5pm on Friday 21st April 2023 - **please also include a headshot/photograph with your application for the AGM Brochure, future divisional communications and web content.**

If we receive more nominations than we have vacancies, an online ballot will be undertaken the week commencing 1st May, the result of which will be announced at the Burton & District Chamber AGM taking place on 16th May.

Members wishing to be considered for election to one of the available positions must complete and sign the nomination form below and must obtain the signature of a proposer and seconder (both should be Burton Chamber members). Please also take the time to complete the 200 word Supporting Statement section of the form below, as this will be used in case an online ballot is required. Consider including some information about yourself including what you would look to contribute to the committee, as this will enhance your chance of selection.

The Executive Committee comprises a president, three vice-presidents, and 10 committee members. The committee meets every other month for approximately 90 minutes to discuss a range of issues related to local and regional business and Chamber activities.

Committee members are required to attend a minimum of four executive committee meetings per year and attend at least four Chamber networking events per year. They are also required to support and promote the Chamber as and when appropriate.

All vacancies are for a two-year term on the Executive Committee. Please note current members may reapply to stand for a further two years.

Richard Brooks

Head of Burton & District Division

[r.brooks@birmingham-chamber.com](mailto:r.brooks@birmingham-chamber.com)



**Burton & District Executive Committee Application Form**

**PLEASE NOTE YOU MUST GET THIS FORM SIGNED BY TWO CHAMBER MEMBERS**

**(with their permission - type in their names)**

**------------------------------------------------**

I wish to serve on the Burton & District Chamber Committee 2023-2025

Position applied for:

President

Vice-President

Executive Committee

Name (Please Print) ……………………………. Signature ………………………................

Company ……………………............ Position …………...................................

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Proposer ……………………………. Signature ………………………................

Company ……………………............ Position …………...................................

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Seconder ……………………………. Signature ………………………................

Company ……………………............ Position …………...................................

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**Please note**: Proposers and Seconders **must** be current Burton & District Chamber of Commerce members.

Your Supporting Statement Below (maximum 200 words, please use additional sheets if necessary):

Name (Please Print) ……………………………. Signature ………………………................